




You will find lots more information about our Medical Practice and our services by visiting our website at:

[Gourock Medical Practice | NHS Scotland \(gp.scot\)](https://www.gourock.nhs.uk/)

Or for local health & wellbeing information visit our Facebook page

 <https://www.facebook.com/localHealthcare>

# Private Fees (Non NHS work)

## Information for patients and third parties

The Government's contract with GPs covers medical services to NHS patients, including the provision of ongoing medical treatment. In recent years, however, more and more organisations have been involving doctors in a whole range of non-medical work. Sometimes the only reason that GPs are asked is because they are in a position of trust in the community, or because an insurance company or employer wants to ensure that information provided to them is true and accurate. Such work incurs a fee for the GPs professional input along with their admin team's associated costs. Our medical practice will tell patients and third parties in advance if they will be charged, and how much.

This booklet contains our current fees for most private work that we will carry out along with some useful information. Costs may vary, occasionally if the request takes more GP input than anticipated, parties involved will be informed of this in advance of the work being carried out.

### **Do GPs have to do non-NHS work for their patients?**

With certain limited exceptions, GPs **do not** have to carry out non-NHS work on behalf of their patients.

Whilst GPs will always attempt to assist their patients with the completion of forms for example for insurance purposes, they are not required to do such non-NHS work.

### **Why does it sometimes take my GP a long time to complete my form?**

Time spent completing forms and preparing reports takes the GP away from the medical care of his or her patients.

Most GPs have a very heavy workload and paperwork takes up an increasing amount of their time, GPs find they have to complete this work outside of and in addition to their normal hours.

### **I only need the doctor's signature – what is the problem?**

When a doctor signs a certificate or completes a report it is a condition of remaining on the Medical Register that they only sign what they know to be true.

In order to complete even the simplest of forms therefore, the doctor might have to check the patient's entire medical record. Carelessness or an inaccurate report can have serious consequences for the doctor with the General Medical Council (the doctors' regulatory body) or even the police.

### **A list of our current fees (Latest review December 2023) is provided as follows:**

All fees must be paid in advance of work being completed and supplied.

We accept credit/debit card and payment by BACS only. We do not accept cash or cheques.

*We reserve the right to suspend, extend processing times for private/Non NHS work at any time due to busy periods.*

*All requests must have accompanying consent from patient to release information*

<b>Service<sup>1</sup></b>	<b>Who Pays</b>	<b>Fee</b>
<b>To whom it may concern</b> letters (short GP letter)	Patient	£50.00
<b>Private medical examinations</b> HGV, PSV, Taxi, Driving Medicals – (Subject to GP availability)  <i>*Patients making appointments for HGV/Taxi medicals should bring their form, a urine sample and their glasses if worn</i>	Patient	£140.00
<b>Standard Medical Reports</b> – for insurance claims, new policies etc...	Patient or Insurer. Check with insurer prior to submitting	£125.00
<b>Further information request</b> from insurance company etc...	Routinely Insurance company	£50.00+ depending on amount of work involved
<b>Holiday cancellation</b> form/ Camp America/ Lourdes etc...	patient	£50.00
<b>DVLA</b> forms	DVLA	DVLA standard fee
<b>Adult disability Payment/PIP</b>	DWP	DWP standard fee
<b>Subject access request<sup>2</sup> (SAR)</b> (copy of patients own medical records) <i>*Patients are advised to hold onto the original set of notes provided by us as further copies will incur a charge.</i>  <i>There will be no charge for any new records recorded since last set of notes provided to patient</i>	1 <sup>st</sup> copy free,  additional copies requested	F.O.C  Up to £65.00 per copy
<b>Statement of Fact</b>	Patient	£50.00

<sup>1</sup>Please note that all request (except for SAR<sup>2</sup>) have a £20 admin fee included which will be charged irrespective of cancelling the service. **Example:** Medical report is requested then cancelled there will still be a £20 charge to requestor